

To: Manzanilla, Enrique[Manzanilla.Enrique@epa.gov]
From: Miner, Robert
Sent: Tue 8/1/2017 8:21:07 PM
Subject: RE: Leviathan

Enrique:

Thank you for this note. Our team is excited by this opportunity. I am reaching out to them to get their thoughts and will get back to you on meeting dates.

We had wanted the first meeting to be face-to-face in order to really work through what the process might look like and agree on expectations. However, I will check to see if a conference call might work instead. If we meet in person, would it be possible to schedule a little longer time – perhaps three hours? We met with some of our colleagues who have participated in a LEAN process at a RCRA site and they had some good information we thought we might share on what made that process successful.

Also, Kell Kelly would like to have someone from his office participate in this to gain perspective and lessons learned for implementing something like this elsewhere. Probably it would make sense to include Nick Falvo in our plans and he can coordinate their involvement.

Finally, you mention stakeholders below for a meeting. I wondered who you were considering for that? I would imagine we will need California Water Resources Board representatives to participate.

Robert Miner

Senior Director

Communications & External Affairs

BP America

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From: Manzanilla, Enrique [mailto:Manzanilla.Enrique@epa.gov]
Sent: Tuesday, August 01, 2017 3:08 PM
To: Strauss, Alexis; Miner, Robert
Cc: Barton, Dana; Hiatt, Richard; CHENG, CHRISTINA; Lyons, John
Subject: Leviathan

Hello Bob

I've touched base with my team and here's a conceptual outline of next steps and a schedule.

Week of August 13: Hold a conference call with EPA Management Team (me, Rich Hiatt and Dana Barton) with Bob and ARC Project Team to discuss expectations and framework for the Streamlining Process. I think a conference call would be enough but we could also meet in person.

September: EPA facilitator with LEAN experience gathers background information through discussions with ARC Project Team, EPA project team and stakeholders and develops Agenda and Process Steps.

October: Hold Face-to-face facilitated meeting with Project Teams and Stakeholders.

November: EPA facilitator documents Streamlining Process and Outcomes for participants to review/comment/agree to.

My assistant, Christina Cheng, can work your scheduler/assistant to zero in on a date the week of the 13th. I will be on the road some of that week so hopefully a mutually convenient time slot (60 minutes) will work out. If not, we can try the following week. Please let me know a contact name for Christina to work with.

Of course, feel free to call me anytime if you have any questions about our initial outline of next steps.

I look forward to working with you, your team and other stakeholders on ways to accelerate progress on this site.

Sincerely,

Enrique Manzanilla

Director, Superfund Division

US EPA Region IX

415 972 3843

From: Strauss, Alexis
Sent: Monday, July 31, 2017 1:59 PM
To: Miner, Robert <Robert.Miner@bp.com>
Cc: Manzanilla, Enrique <Manzanilla.Enrique@epa.gov>
Subject: RE: Kell Kelly and introducing LEAN principles to Superfund sites

Dear Bob,

Yes, Enrique and I met upon my return to San Francisco and recapped the conversation you and I had. He met with his Leviathan team and will be emailing some proposed dates. We'll definitely invite Kell to send a representative, or join us if he can.

Thanks, Alexis

Alexis Strauss

Acting Regional Administrator

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From: Miner, Robert [<mailto:Robert.Miner@bp.com>]
Sent: Monday, July 31, 2017 1:55 PM
To: Strauss, Alexis <Strauss.Alexis@epa.gov>
Subject: Kell Kelly and introducing LEAN principles to Superfund sites

Alexis –

I wanted to let you know that Bob Genovese and I had a meeting with Kell Kelly in DC today. We discussed the Yerington deferral process and then had a lengthy conversation about a number of our Superfund sites. We shared with him our ongoing conversations with you about introducing LEAN principles to the Leviathan site. He was very interested and encouraging. He asked if he could send someone from his team to the first meeting to see what lessons they could learn from the conversation that could be applied elsewhere.

Have you made any progress with your team in figuring out potential dates for a first meeting on this? We are anxious to press forward.

Robert Miner

Senior Director

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